

**RESOLUTION NO. 2021.2.2**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS, APPROVING THE PUBLIC INFORMATION REQUEST FORM; DESIGNATING THE CITY'S MAILING ADDRESS AND E-MAIL ADDRESS FOR RECEIVING REQUESTS FOR PUBLIC INFORMATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the 2019 Legislative Session concluded in May and the 86th Legislature passed laws that impact public information in Texas; and

**WHEREAS**, S.B. 944 requires the Office of the Attorney General ("OAG") to create a public information request form for use by governmental bodies and requesters; and

**WHEREAS**, if the governmental body allows requestors to use the OAG's request form and the governmental body maintains a website, the governmental body is required to post the OAG's request form on its website; and

**WHEREAS**, S.B. 944 also clarifies the permissible methods a requester may use to submit a public information request and specifies that a governmental body may designate an e-mail address and a mailing address for receiving public information requests; and

**WHEREAS**, the City Council of the City of Flatonia desires to allow requestors to use the OAG's public information request form and designate one mailing address and one e-mail address for receiving requests for public information.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS:**

**Section 1:** The City Council of the City of Flatonia hereby approves the request form attached as Exhibit A.

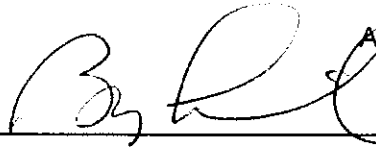
**Section 2:** The City Council of the City of Flatonia designates the following mailing address and e-mail address for receiving written requests for public information:

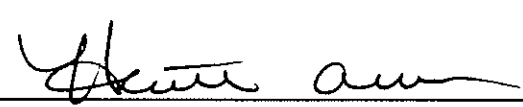
City Secretary  
P.O. Box 329  
Flatonia, TX 78941  
citysec@ci.flatonia.tx.us

**Section 3:** All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

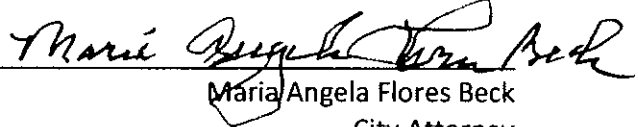
**Section 4:** That this Resolution shall take effect immediately from and after its passage, and it is duly resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Flatonia, Texas  
this 9<sup>th</sup> day of February 2021.

APPROVED:  
  
\_\_\_\_\_  
Bryan Milson  
Mayor

ATTEST:  
  
\_\_\_\_\_  
Heather Ambrose  
City Secretary



APPROVED AS TO FORM:  
  
\_\_\_\_\_  
Maria Angeles Flores Beck  
City Attorney