

CITY OF FLATONIA

125 E. South Main St - Flatonia, TX 78941
Phone 361-865-3548 - Fax 361-865-2817

Application to Move a Structure--\$25.00 fee Sec. 3.05

- ATTACH: 1.) a picture of the structure to be moved.
2.) a map or drawing of the planned route on the back of this page.
3.) a plot plan showing dimensions of the lot and lot lines, any existing buildings, setbacks and placement of the structure to be moved in.

Date:
Property owner:
Mailing Address:
Physical Address:
Phone Number:
Moving/transport company*:
Mailing Address:
Phone Number:

*If the house moving/transport company is not registered with the city, they must complete a Contractor Information Registry form.

Intended use of the structure:
Proposed date and time of move:
Address moving from:
Address moving to:
PID# legal description
Final destination is: outside the city limits inside the city limits
Project is to relocate existing building on owner's property. Yes No
Police escort requested: yes (\$10.00 fee Sec. A4.005)
no (If no, approval must be given below to provide own escort.)

Load Description:
Width Height Length

Route:

Signature
Print Name

** This Area for City Use Only **

Date: (Circle one: Approved - Denied)

Notifications: Police (date notified)
Public Works (date notified)

Approval for permit holder to provide own escort has been granted

Reason for Denial:

Signature of Building Dept.:

Utility assistance: Escort Line lift/Disconnect No assistance needed

Signature of Utility Supervisor:

Comment:

Draw a diagram of the intended route on this page.

Flatonia Code of Ordinances

Following are highlights of the “Moving of Buildings or Structures” section of city ordinances pertaining to this permit application. A complete list of building construction requirements may be viewed by visiting the city website <http://destinationflatonia.com> and clicking the City Code link under the City tab. The current code of ordinances may also be viewed at City Hall during normal office hours.

Article 3.05 Moving of Buildings or Structures

Division 1. Generally

Sec. 3.05.001 Escort

No person shall move any building or structure across or along any public way within the city limits without an escort. All escort vehicles shall be adequately marked and lighted as the police chief may require. If the mover does not have an approved escort, he or she may request that a police escort be made available. The fee for such escort by the police department shall be as provided for in the fee schedule found in appendix A of this code and is payable at the time when the permit is issued.

Sec. 3.05.002 Arrangements for relocation of wires, poles, etc.

Upon the issuance of said permit, the house mover shall make all arrangements with the public utilities, railroads, and other persons, firms, or corporations whose facilities are involved in such movement, for the removal, relocation, and replacement of wires, poles, or other improvements, to enable the building or structure to be moved without causing damage.

Sec. 3.05.003 Parking on public streets or other public property

No building or structure for which a permit has been granted shall be allowed to remain, park, or stand upon the public streets or other public property within the city, except in cases of emergency, in which event the building or structure must be removed from the public streets or public property within forty-eight (48) hours after the emergency has arisen.

Sec. 3.05.004 Water supply and sewage disposal facilities

Any building or structure moved into the city shall be connected to the water and sewer system of the city or to a septic tank approved by the city before a certificate of occupancy can be issued for the building or structure, provided such use is to be used for any other purpose other than storage.

Sec. 3.05.005 Painting, veneering or siding

In addition to all requirements of the building codes or ordinances, all buildings and structures moved into the city shall be completely painted on the outside surfaces. However, the painting requirement shall be waived if the building, when located, is veneered with brick or other building stone or covered with finished siding and trim. Such painting, veneering, or siding shall be done within ninety (90) days of completing the move.

Sec 3.05.006 Certificate of occupancy

No person shall occupy such house, building, or structure permitted to be moved until the building official issues the permittee a certificate of occupancy. No certificate of occupancy shall

be issued until the house, building or structure complies with all conditions of the permit and all requirements of all applicable ordinances of the city.

Sec. 3.05.007 Liability of city

Neither the city nor any authorized agent acting under the terms of this article shall be liable or have any liability by reason of orders issued or work done in compliance with the terms of this article.

Division 2. Permit

Sec. 3.05.041 Required

It shall be unlawful for any person to move from or into or to relocate any old or used house, building, structure or portion thereof within the corporate limits of the city for the purpose of placing such house, building or structure upon any lot or tract of ground for any use or occupancy of any nature whatsoever without first obtaining a permit from the city council. No permit will be required to move a building or structure being moved over any state or federal highway within the city provided it is being moved under a permit issued by the state department of transportation and when the moving route is confined to a state or federal highway.

Sec. 3.05.042 Application; fee

Any person desiring to move or relocate any old or used house, building or structure within the corporate limits shall file an application with the city manager requesting that he or she be permitted to do so. Upon filing an application for a permit, the applicant shall pay a fee as provided for in the fee schedule found in appendix A of the code to help defray the cost of processing the permit application. (Refer to this section for application requirements.)

Sec. 3.05.043 Investigation by building official

Upon filing of the application, the building official shall investigate the application by inspecting the house, building or structure to be moved or relocated upon the lot or tract of land, and the lot or tract of land upon which the house, building or structure is to be located. He or she shall then advise the city council as to whether the house, building or structure meets the requirements of the building code and other applicable ordinances of the city, and whether or not the lot and house, building or structure, if allowed to be moved onto the designated lot or tract of land, would meet all of the requirements of the building code and other applicable regulations of the city.

Sec. 3.05.044 Public hearing; issuance

(a) After receiving the application and report of the building official, the city council shall set a date for a public hearing on the application. After such public hearing, the city council shall either grant or deny the request, taking into consideration the location and size of the lot upon which the house, building or structure is to be located, the size and construction of the house, building or structure to be moved, the population density of the area, the location and use of buildings, structures and land in the area, and the condition that the premises is to be left. (Refer to this section for further information.)

(b) If the city council shall grant the request to move such house, building or structure, the city council shall cause a permit to be issued authorizing the moving of such house, building, or structure upon or from the lot or tract of land under such conditions, requirements, or restrictions as the city council shall determine.

Sec. 3.05.045 Insurance and bond

(a) The applicant shall file with the city manager a surety bond by a surety acceptable to the city in the sum of not less than five thousand dollars (\$5000.00), which bond shall protect the city from all costs and damages which may result in the moving of any building or structure.

(b) The applicant shall procure and keep in full force and effect a policy of public liability and property damage insurance issued by a casualty insurance company authorized to do business in the state and in the standard form approved by the state department of insurance. Such policy shall contain a provision that the city shall be fully indemnified. Such insurance policy shall insure the public from any loss or damage that may arise to any person or property by the reason of the moving of a building or structure by the applicant and provide that the following recovery limits be not less than the following:

- (1) For damages arising out bodily injury to or death of one (1) person in any one accident: \$100,000.00.
- (2) For damages arising out of bodily injury to or death of two (2) persons in any one accident: \$300,000.00.
- (3) For injury to or destruction of property in any one accident: \$50,000.00.

(c) The city council may waive any insurance or bonding requirements provided for herein or may require a lesser amount of coverage if in its opinion the public will be adequately protected.

Article A4.000 Building Related Fees

Sec. A4.004 Permit for moving building or structure

Any person desiring to move or relocate any old or used house, building or structure within the corporate limits shall pay a fee of twenty-five dollars (\$25.00) to help defray the cost of processing the permit application.

Sec. A4.005 Escort fee for moving building or structure

The fee for a police escort for the movement of any building or structure within the city shall be ten dollars (\$10.00), payable at the time when the permit is issued.

